

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

September 10, 2012 7:00 PM

Members Present: Steve Blake (Chairman), Gary Flynn, Allen Phillips

Members Absent: Pat Inderwish, Rick Shaw

Guests: Silvio Baruzzi, Jen Breen, Tim Shea, Bob Dunne

Approval of Minutes

- Motion Originator: Gary Flynn
- Motion Description: Approve minutes for May 15, 2012 meeting
- Motion Seconded: Allen Phillips
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Treasure's Report/Bills to Approve

Deposits totaling \$438.00 were made into the field account, \$2,075.00 into the recreation account and \$84.00 into the Pride Park account. The balance on the field account is \$21,970, the recreation account is \$9,493 and Pride Park \$4,427.

A payment of \$350 to Jennifer Tyler (Days of Play) was approved by Steve on August 27th.

motion originator	Motion Description			motion seconded	Approvers Disapprovers
Allen Phillips	Approve payment to	Pepsi Cola	\$591.75	Gary Flynn	All Approved
Allen Phillips	Approve payment to	United Site Services	\$402.50	Gary Flynn	All Approved
Allen Phillips	Approve payment to	Worcester County Tennis	\$560.00	Gary Flynn	All Approved
Gary Flynn	Approve payment to	WB Public Schools	\$420.00	Allen Phillips	All Approved
Allen Phillips	Approve payment to	Melissa Cassata	\$455.00	Gary Flynn	All Approved
Allen Phillips	Approve payment to	Jen Breen	\$300.00	Gary Flynn	All Approved
Allen Phillips	Approve payment to	Jen Breen	\$180.39	Gary Flynn	All Approved
Allen Phillips	Approve payment to	Tru Green	\$200.00	Gary Flynn	All Approved

Parks and Recreation Programs

Jen stated that the new brochures have been emailed out (thru the School Dept.) and copies are available at the library, light department and other locations. Jen noted that she is receiving an increased number of phone inquiries about the programs.

Jen reported that the price for a cell phone thru Verizon would be \$40 for talk and an additional \$10 for messaging, plus any taxes and fees. Allen stated that the board may be able to get a phone thru the town's Public Safety Department and suggested that Jen check with the Police Department and the Town Accountant.

- Motion Originator: Allen Phillips
- Motion Description: Approve up to \$65/month for cell phone service for Rec. Director
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen reported that each town resident will receive a copy of the September 28th Banner, which will include an article on the recreation programs.

September 10, 2012 Page One

* not approved

Parks Facilities/Maintenance Items

The Cranston Flagpole has been illuminated, but Silvio stated the lighting may need to be increased.

Silvio reported that the mulch at Pride Park has been spread around and that the repairs to the track began today.

The Goodale St. well is up and running, but the effectiveness will not be known until next year. The Little League Fields, All-Purpose Field and the Sr. Baseball Field are all hooked into the well. Gary asked Silvio why the active line off of the Crescent St (which went up to the pool) was terminated and the manhole filled in. Silvio stated that the Water Department suggested shutting off the main at the street. A sample from the well will need to be tested next year.

Silvio stated that the weed control has been applied to the fields, but not the re-fertilizing. There is plenty of lime left for the remainder of the year. Gary stated that pricing for a full year of fertilizing and weed control is needed. The fertilizing can be done in-house, but the weed control needs to be out-sourced. Steve instructed Silvio that looming and seeding needs to be done at about 5 locations. Steve asked Silvio if Tru-Green had applied weed control under the bleachers. Silvio does not believe that the bleachers were done. Tim stated that he will address with weed-whacking and suggested holding off on the weed control application until next year.

Steve informed Silvio that he would like to see portable trash receptacles to be placed on the common.

Steve stated that there currently is no back-up mower available and that one of the non-working mowers need to be repaired. Gary stated that it is time to start upgrading the Parks Department equipment; that it needs to be modernized. He noted that it is a poor fleet of equipment and that the current mower is being beaten to death. Gary also noted that with a fertilization program and irrigation, the fields are going to need mowing more often.

The board discussed purchasing a used golf cart and a bunker machine (to do the infields). Silvio stated that \$20,000 may be enough to purchase both a new mower and a bunker machine. Allen suggested that the board request one warrant article for \$30,000/\$32,000 (\$12,000 for track repairs and \$20,000 for equipment).

- Motion Originator: Allen Phillips
- Motion Description: To request a \$32,000 article for mower, bunker and track repairs
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

City Welding has a couple of used golf carts, which they are looking to sell. Steve stated that he will be taking a look at and testing the carts this week. The Town Administrator has advised that the carts should be able to be purchased from the revolving account. If the carts are purchased by the board, storage of the carts will need to be addressed.

Steve instructed Silvio that there have been occurrences of the fields being watered during rain storms and asked him to address the matter.

Silvio reported that the grass catchers on the mower are being repaired.

Steve stated that Matt Nasuti is happy that some of the lights at the Goodale Courts have been shut off, but that Matt would like to see a couple of the lights repositioned. Steve noted that the lights are scheduled to be shut-off for the winter and that the lights can be repositioned in the spring.

Facility Requests

There was a scheduling conflict involving the use of the outfield of the Sr. Baseball Field on Saturday mornings by the Youth Soccer and the JV football. Steve gave Youth Soccer permission for use of the All-Purpose Field for games (for the 5&6 year olds) for this past Saturday. Bob Dunne stated that the layout of the All-Purpose Field worked great and only the coaches and players were allowed on the field. Bob thinks that this a great solution and stated that if used for the season, it is only for six Saturdays (3 hours each week for games). He also noted that the age of those using the field, are not abusive on the field. Allen stated that the only issue would be that it would be discriminating against the older kids, if allowing only the younger kids. Bob stated that the other age groups do have other venues that serve their needs.

- Motion Originator: Gary Flynn
- Motion Description: To modify previously approved permit for use of the Sr. Baseball Field, to the All-Purpose Field
- Motion Seconded: Allen Phillips
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The Major Edwards' PTA has requested use of the All-Purpose Field and track on June 7, 2013 (2:30-10:00 PM) for their annual end-of-year event. The rain date for the event is June 14th.

- Motion Originator: Allen Phillips
- Motion Description: Approve PTA request as submitted for June 7th (and rain date).
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The WBMHS Student Council has requested use of the All-Purpose Field on Oct 10th (6-10 PM) for their homecoming powder-puff football game.

- Motion Originator: Allen Phillips
- Motion Description: Approve Student Council request as submitted for Oct 10th.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Steve will speak with the Athletic Director regarding the concerns of trash after the football games. Tim suggested that an announcement be made during the games, reminding the spectators to take care of their trash.

Additional Bills to Approve

- Motion Originator: Gary Flynn
 - Motion Description: Approve reimbursement to Bob Dunne / \$12.77
 - Motion Seconded: Allen Phillips
 - Motion Discussion:
 - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Gary Flynn
 - Motion Description: Approve reimbursement to WB Youth Basketball / \$238.00
 - Motion Seconded: Allen Phillips
 - Motion Discussion:
 - Motion Approvers/Disapprovers: All Approved

* not approved

Old/New Business

Steve stated that it has been requested to have the new sign for Robert J. Halloran basketball courts be located where there is currently a keep-off wall sign.

- Motion Originator: Gary Flynn
- Motion Description: To relocate the keep-off wall sign to allow the Halloran sign to be installed.
- Motion Seconded: Allen Phillips
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The Town Administrator, Leon Gaumond, would like the board to take back the scheduling of the events on the town common. Currently, there is no fee being charged for use of the common. If a fee is to be charged, it may affect the insurance coverage. Leon provided the board with the information from Town Counsel regarding the charging of fees for use of the common. Leon also provided the board with the town's policy for use of the common and bandstand. Leon has indicated some changes, which he feels could be made to the policy. Silvio suggested that a deposit requirement for trash clean-up.

- Motion Originator: Allen Phillips
- Motion Description: To accept the Use of Common and Bandstand policy as presented by the Town Administrator.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The Building Inspector, Mark Brodeaur, would like to see a metal roof be put on the Summer House and painting of the inside of the structure be completed. Mark has asked the Parks Commission the \$3,500 (which was approved at Town Meeting for the repair of the roof), to be put towards the project.

- Motion Originator: Allen Phillips
- Motion Description: To approve the \$3,500 to be put towards the Building Inspector's repair/improvement project to the Summer House.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Allen Phillips
- Motion Description: To adjourn / 8:35 PM
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: October 15, 2012

DATE: _____

* not approved